LB
1590
.E18

Class LB 1590

Book .E18

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Sheet 1
Scale for Rating and Correcting Handwriting

I PAGE

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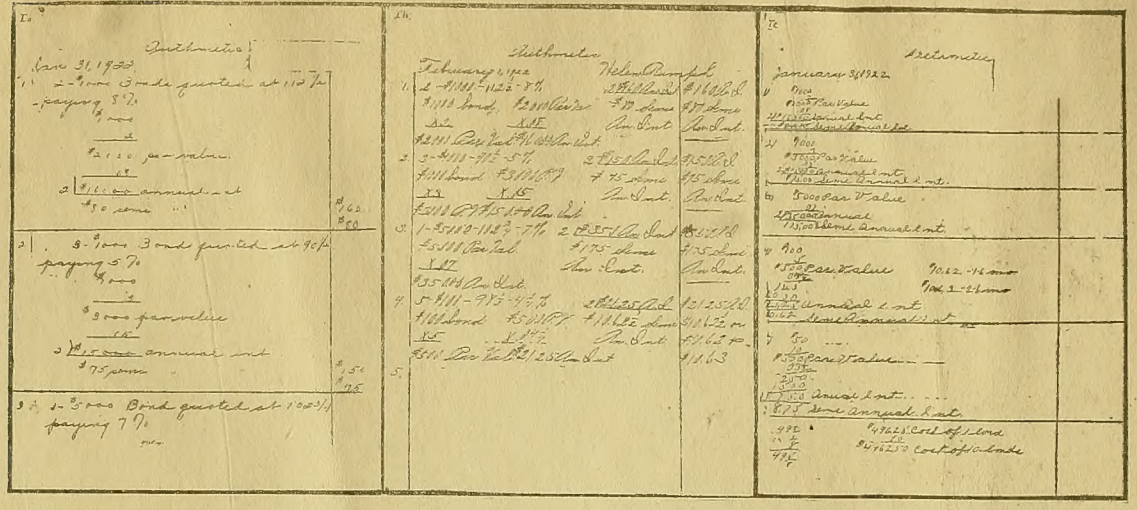
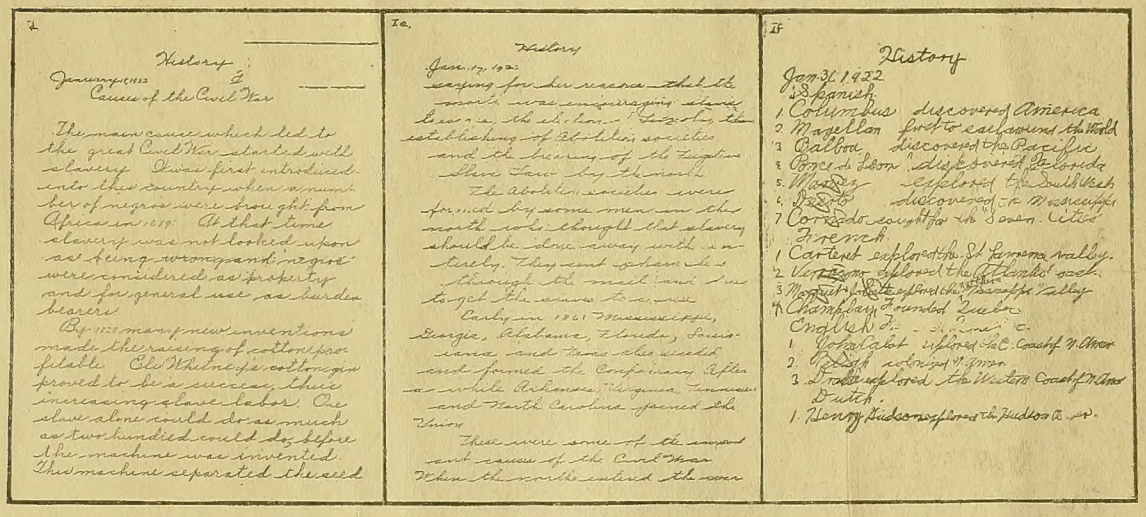
30
294



8
Margins good
Work well placed

5
Not enough space
between examples

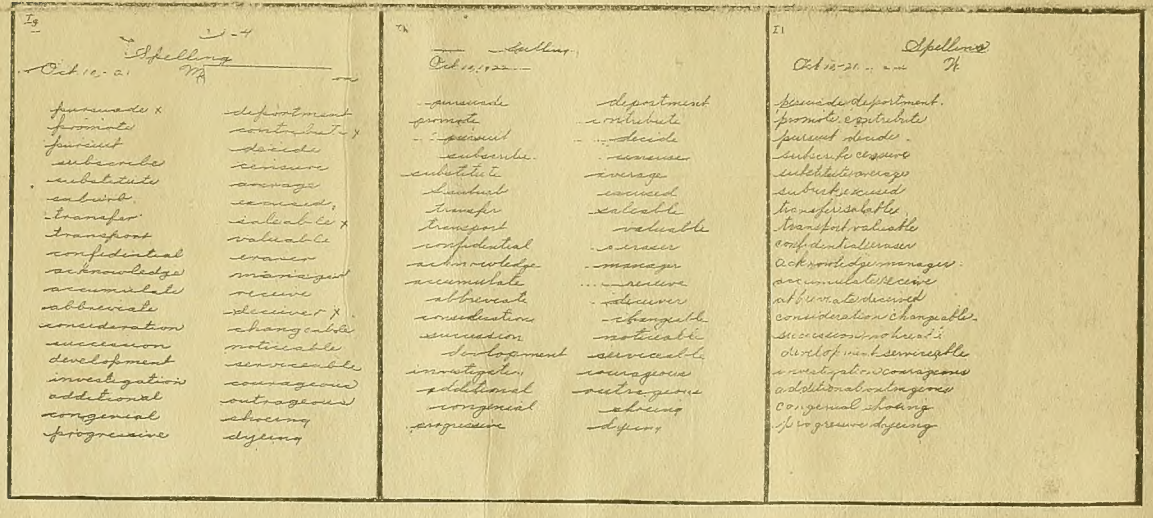
2
No margins---work all
to one side



8
Indention good
Margins good

5
Margins irregular

2
No indention
Margins poor



8
Columns well kept
Margins good

5
Margins irregular

2
Columns poor
Margins uneven
Work all to left

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II NEATNESS a. Correct b. Crossed out c. Blotches--Marked over

IIa

A class of little girls,
studying drawing, was
told by the teacher to
draw the one thing they
most wanted. All got

IIb

He resigned as presiden
ance. A bill was also dis
send our ~~past~~ enemies of
world war ~~for~~ some m
U. S. representative was Col
~~true~~ Harves our ambassado

IIa

uence of the tanning indu
y need the bark from th
~~if they want to tan the way~~
in order to tan

ler to make the paper,
ed trees to grind us, an

III HEAVINESS a. Correct b. Too heavy--Too light c. Much too heavy

IIIa

Train the hand to obey the
Union of interests brings un
Virtue its own reward. Virtu
Write sixteen average words a
You should learn to make each
Over or under motion betwee

IIIb

crane of
f who ha
in his thr
a crane,
draw it

m to
motio
m to
motio
m to
m o t.

IIIc

bigger and stronger
ay. They did nothing
nd yet the fishes,
uts, and berries, were
h to satisfy their

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IV SLANT a. Uniformity--Correct slant b. Uniformity--Not enough slant
c. Uniformity--Too much d. Mixed Slant--Not enough e. Mixed Slant--Too much f. Mixed Slant

IV a.

not so much the amount of prac-
11 he kind of practice that counts
he constant effort to acquire pre-
hat leads to success in writing"

IV b

In 1619 a dutch ship sailed
p the James River and so
9 venty African slaves. A
time went on slavery gr
in the north as well as
he south

~~As time went on sl~~
~~vail in the north~~
7 ~~well as in the so~~
~~But soon died out~~
~~the north for the c~~
~~time did not~~ ~~lega~~

IV d.

broken the Constitution by not
slavery in the territories, and re
5 ing fugitive slaves. Seven the
of the south followed her exam
all gave the same causes excep

IV e.

the union ~~saying~~ th
the north had gone
3 the Constitution by
returning fugitive
and by keeping slav
out of the territo

IV f.

The forest trees sup
valuable products besid
1 and wood pulp. Or
is tannic acid, us
ning leather; it is
The bark of the

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V SIZE a. Uniformity--Correct b. Uniformity--Too large c. Uniformity--Too small d. Irregular--Too large e. Irregular--Too small f. Irregular

Va.

were abandoned, her silk
tangled her guitar unst
11 flowers a neglected, then
bird unheeded, and her e
bright, were dimmed wit
weeping.

Vb.

Aim to use a
m motion.
9 Aim to use a
m motion.
Aim to use a
m motion.

Vc.

grew pale and weary. Her former ac
l amusements were abandoned, her silk
7 tangled her guitar unstrung, her
neglected, the notes of her bird un-
d her eyes, once so bright, were dimmed
et weeping.

V.d.

"No, said the proud
l rule the village and not be
5 little breezes."
In the morning the
vane pointing east. They did
list. The treasurer's room was

Ve.

was no warranty that the engine
work he required. If he had stated that
3 engine to do a specific thing, and the company
gine, there would have been an imp
of "fitness to do the work." He will

Vf.

e North broke the constitutio
eturning runaway slaves
ri. The North would not a
1 ry in the territory
orgia, Alabama, candidate
n insisted. came. Scott around

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VI SPACING OF LETTERS a. Correct--Uniformity b. Too far apart--Uniformity
c. Too close--Uniformity

VI a. A father and his ss
sitting under a tree my
It was near sunset, and
shep were feeding near
strange man came alo
a d sh t th him As ss

VI b.
seperate and equal
tions to which the
of Nature and of Nat
God entitle them, a
cent respect to the o
inons of mankind r

VI c. Knowledge comes but
lingers
Knowledge comes but
lingers
Knowledge comes

d. Irregular--Too far apart e. Irregular--Too close f. Irregular

VI d. father a
son were
ting und
tree uk o
ill. It w
e a r sm s

VI e. th was more of a man-
ng section then the South
ry on some agriculture. The
the North found they could not
slaves in the factories and
ld only be used in the sum-

VI f. would drape it out
consented and soon remove
her she asked the wolf for
the wolf he laughed and
her she was lucky to
had with the [illegible] and

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VII. SPACING OF WORDS a. Correct--Uniformity
b. Too far apart c. Too close

VIIa: t a pretty good stair
on most people by
bein' born a foreigner
was discovered, an' so
I have had less to

VIIb
One night the -
me howling by and s
int west, point wes
he weather vane, s
ould I obey that fulis
en I rule the whole wi

VIIc. :e along who had a dog with
rs the sheep saw the dog they be
d ran into some thorny bushes
r by. Some of their wool caught
n and was torn off.
I... l... s ... this [illegible]

VIII. ALIGNMENT a. Correct
b. Above line---Below line c. Mixed

VIIa. nd have a definite ps
ie plan of construction =
8 he forms of the letters he
bear this in mind. Capi
y e is dis a dot as shou
or it may end in a ama

VIIIb. W leaden soldiers d
officer is a dashing fe
5 clear voice. It was
to watch him
to see

VIIIc. of these or five - on the sa
of these people who had to
2 files. On his return to his own ca
told his that there were very fe
in the United States and tho
of them were as sibles

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Sheet 7

IX. FORMATION OF LETTERS A. Keeping to form taught.
a. Good b. Fair c. Poor

Great success comes from gre
Make each minute count at
8 Neat plain rapid business
Put enthusiasm in all you
Lumine is used in the treats
Rollins movement makes us

b. The study was certainly
arge, being about six feet l
5 ad, but it looks very comp
ought. The space under
us occupied by a squa
over ed with a d

Donkey boasted that he cou
horse consented to run a race wh
2 cows the donkey was defeated
other animals.
I now see what was the ma
d. "I ran as hard as I could

B. Letters not closed. a. Correct-- a,d,g,z,f,o,p,s closed.
b. Some not closed. c. All not closed

IX B.a. I take plea
introducing to you my es
5 Dr. H. V. Brooks of Philadelp
attention you may show h
gratefully appreciated by
Yours

IX B.b. st trees supply
3 aluable products lu.-
mber and wood.
ne of these is tan-
d, used in tan.-

IX B.c. who had a bone
his throat offered
1 crane will if she
ave it out. She
romised and soon

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IX. FORMATION OF LETTERS C. Parts Omitted D. Parts Added
a. Correct b. Beginnings and endings a. Beginnings, endings, crossings

IX C a. I send you by today's
my course of lessons in music
movement business writing as
sincerely hope they will meet
your approval.
Very truly yours.

IX C b.
hounds who came barking
in order to stop all people who
ng there. The dogs are then whipped
friends ushered into the house.
is shown to his room and after
t surveys the grounds at the rear

IX D a. was certainly not
being about six feet long
broad, but it looked
table, Tom thought. The
rder The window was
Cross section table carried

IX E a. ed corn is husked and
tatoes dug. At the end o
path lie the great city
mysteries. At is the lon
path in the world that

IX E b.
hard? Are you work
Are you working
hard ing hard?
Are you working
hard? Are you wor
Are you working hard

IX E c. A wolf, who had a b
in his throat, offered
crane well if she wou
out. The crane consented
removed the bone. I
asked the wolf for

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X. SPACING OF LINES a. Correct
b. Too close---Too far apart c. Uneven

Xa The body of a letter c
that which is communic
8 the person addressed. It s
be carefully arranged as
ould start about one inch
an inch and a half from
margin. It is best to estim

Xb ~~...~~ est hamme
hich is comoni
to the person addr e yourself o
5 next line below
from an inch to an not drea
margin depending
paper, according into a che
writer or the cust
All thes must ha

Xc The body of a letter contain
ich is communicated from th
2 to the person addressed, begins on
next line below the introduci
indented from an inch to
and a half from the marg
on the size of the lett

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